STUDENT CERTIFICATION/LICENSING EXAMINATIONS AND FEES

Pioneer Technology Center recognizes there is an important public purpose served by expending funds to reimburse students for the direct costs of trade-specific industry certification and/or licensing examinations and/or fees related to students’ programs of study where applicable. Pioneer Technology Center believes that providing for the direct costs of students’ certification and/or licensing examinations and/or fees will assist to increase the number of students who obtain certification and/or licensing and ultimately benefit the public by having an increased number of certified and/or licensed personnel in a given area of study.

A student who desires to have Pioneer Technology Center pay/reimburse the direct costs of certification and/or licensing examinations and/or fees shall submit the required application to the instructor for the student’s program. The instructor must verify the student has met the required criteria and is eligible to have Pioneer Technology Center pay/reimburse for the direct costs of certification and/or licensing examinations and/or fees. As part of the application process and as a condition of acceptance of District funds for the payment/reimbursement of certification and/or licensing, students who are approved shall allow District access to pass/fail information. Additionally, a copy of successfully secured certifications/licenses may be kept in Pioneer Technology Center’s records.

Unless otherwise prohibited, any payments to be made will be paid directly to the provider of the examination or to the entity who charges the fee. No advance payments will be made directly to the student or parents to pay for test fees to register for the examination. In cases where payment by PTC to the vendor is prohibited, students can request reimbursement up to $100 total accumulated assistance for certification/licensing examination fees. Payments/reimbursements will have a monetary limit per student and may/may not cover the entire cost of desired certification and/or licensing examinations and/or fees. Specific limitations, requirements and criteria will be outlined in Regulation EN-R1.